

NO. 1410/DSE/Estt.I/D4/2026
GOVERNMENT OF PUDUCHERRY
DIRECTORATE OF SCHOOL EDUCATION

dated 26.10.2026

CIRCULAR

Sub: DSE-Estt.I– Mission Karmayogi – iGOT Karmayogi Portal
– Mandatory completion of prescribed online courses by Group
‘B’ and Group ‘C’ officials – Instructions issued – Reg.

All Heads of Offices/Institutions and controlling officers under the Directorate of School Education, Puducherry, are hereby instructed to direct all Group ‘B’ and Group ‘C’ officials working under their respective control to complete the following online courses available on the iGOT Karmayogi portal as part of the capacity-building initiative under “Mission Karmayogi”.

Sl. No.	Name of the Course	Course Provider	Duration
1.	Public Procurement under General Financial Rules 2017	Defence Accounts Department (DAD)	1 hour 26 minutes
2.	Introduction to GeM for Buyers	Government e-Marketplace (GeM)	44 minutes
3.	Central Civil Services (Conduct) Rules 1964	National Academy of Defence Financial Management (NADFM)	25 minutes
4.	Cyber Security Guide for Government Officials	Defence Headquarters Training Institute (DHTI)	44 minutes

2. The courses are intended to enhance the knowledge and professional competencies of Government officials in the areas of public procurement, Government e-Marketplace (GeM), conduct rules and cyber security, thereby promoting transparency, accountability and efficiency in public administration.

3. All Group ‘B’ and Group ‘C’ officials concerned shall enrol and complete **all four courses on the iGOT Karmayogi portal on or before 06.11.2026**. The Heads of Offices/Institutions shall bring these instructions to the notice of all eligible officials and monitor their

completion of the prescribed courses within the stipulated time.

4. The Heads of Offices/Institutions shall maintain necessary details of course completion and furnish a consolidated compliance report to the Directorate of School Education **on or before 06.11.2026**, indicating the total number of officials covered, the number who have completed all four courses and the details of officials whose completion is pending, if any (online generated certificates need not be sent to this Directorate). The instructions shall be complied with strictly within the prescribed time limit.

Digitally signed by
FLORA PUSHPA VERBINA JAYARAJ
Date: 26-10-2026 15:48:19

**JOINT DIRECTOR (ADMN.)
DTE OF SCHOOL EDUCATION**

To:

1. All Heads of Offices/Institutions under the Directorate of School Education, Puducherry.
2. All controlling officers concerned.

Copy to:

1. The PA to the Director of School Education, Puducherry.
2. Office copy / Spare.